BROOKER
Consulting

Project Leader

BioCurate

• *Pre-clinical drug development*

BioCurate is an independently governed start-up venture which is committed to providing the commercial focus, industry expertise and funding that is critical for boosting the successful development of new therapies.

You will work with the CEO, leadership team and Science & Commercialisation Review Board to drive projects from inception through pre-clinical phases and ultimately to late stage multi-disciplinary execution.

Your superior scientific, managerial and stakeholder engagement capabilities have been honed in the global biotech and/or pharma industries, and you are a proven champion of pre-clinical project delivery in a complex, cross-functional environment.

Please view the Position Description on www.brookerconsulting.com.au and send a brief CV (Word format, up to 5 pages) to career@brookerconsulting.com.au or ring Jeremy Wurm on 03 9602 1666, in confidence.

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Position Description
Senior Pre-Clinical Project Manager

Position Title:	Senior Pre-Clinical Project Manager
Employment Type:	Full time
Responsible to:	Chief Executive Officer

Summary of Role:

The Pre-Clinical Senior Project Manager will work together with the Chief Executive Officer, Chief Operating Officer, Chief Scientific Officer and Scientific Advisory Committee to lead the development of the BioCurate portfolio from initial academic interaction through oversight or delivery of specific project milestones. Success as a Pre-Clinical Senior Project Manager will be driven through personal initiative, international pre-clinical drug development expertise, excellent academic and CRO interactions, leading to development and management of a drug development project plan.

Responsibilities:

The core responsibilities will be:

- To manage projects sourced from University interactions
- To lead and coordinate input from multiple partners within BioCurate
- To ensure delivery of agreed activities and timelines with academic investigators, consultants and CROs
- To review, and to recommend a budgeted scientific plan to project decision/exit

The Pre-Clinical Senior Project Manager is responsible for the initiation, planning, execution, monitoring and completion of drug development at the project level.

Project selection:

- Establish operational and project management procedures to ensure effective due diligence, risk management and assessment for investment into prospective assets

Project initiation:

- Collaborate with stakeholders to ensure that project requirements and constraints are fully developed and documented
- Secure and manage appropriate resources to proceed to planning phase

Project planning:

- Develop plans to measure and monitor progress and ensure that all stakeholders are aware of the status of projects
- Prepare and manage annual project budgets, long range financial projections, project timelines, project scope documents and all other documentation

Project execution, monitoring and reporting:

- Ensure that the project deliverables are achieved, and that issues are identified, managed and resolved
- Take responsibility for identifying, managing and documenting project risks and implement corrective action where required

Project monitoring and control: • Be responsible for monitoring progress against timelines, budget and quality requirements of each project • Be responsible for the preparation and consolidation of updates and reports where necessary
• Maintain responsibility for overseeing the preparation and management of legal and financial agreements and collaboration activities with external partners in the integration of services, technologies and capabilities to ensure project delivery
• Manage and/or oversee activities relating to monitoring of competitive landscape, intellectual property surveillance and project information management
• Keep up to date with relevant regulatory guidance and industry best-practice requirements applicable to GLP non-clinical studies
Key Relationships:
Internal Contacts:
• Chief Executive Officer • Chief Operating Officer • Chief Scientific Officer • Board of Management • Science & Commercialisation Review Board • Project Mercury/BioCurate Coordination Group
External Contacts:
• University Technology Transfer and Business Development Offices • Lead researchers • Key CROs/suppliers
Essential Qualifications/Experience:
• A degree in a relevant scientific discipline, preferably an advanced degree (MSc, PhD or equivalent)
• Hands-on experience, ideally in a mixture of big pharma and start-up environments, of the drug development process, particularly in the non-clinical phase
• Proven track record of delivery of key milestones from preclinical target validation to the readout of Phase 2a clinical efficiency studies
• Strong working knowledge of all aspects of drug discovery pharmacology, DMPK, toxicology and regulatory requirements
• Proven ability to contribute at a technical level to multiple programs simultaneously
• Demonstrated experience in strategic planning, development of customised plans and decision analysis
• Demonstrated experience in developing, managing and controlling cross functional project budgets, timelines and scope documents

Essential Skills, Knowledge & Attributes:
• A strong understanding of the commercialization process for early stage drug development, specifically experience in defining and implementing non-clinical work packages, including GLP studies, for drug development candidates
• Excellent interpersonal and team management skills acquired in interacting with diverse partners in industry, academia and CRO's
• Ability to operate independently and with initiative, in a start-up culture
• Highest levels of quality, productivity and urgency in project delivery
• Skilled external presenter and representative of BioCurate
• Maintenance of the highest standard of records, data and documentation
• Strong leadership, negotiation and communication skills
Desired Skills and Experience:
• Post graduate qualifications in project or business management
• Therapeutic knowledge in areas such as, infectious disease, autoimmune disease, neuroscience, oncology
• Particular demonstrated interest in translational research and the ability to shape projects at a very early stage to optimize the chances of onward development
• Evidence of successful, long-term working relationships with academic scientists on industry-led projects, even when projects have been discontinued or not been selected
• Knowledge of compilation of relevant non-clinical documentation and data required to support successful IND or CTA filings
• Leadership, hands-on management and operational skills in the commercial pharma and/or biotech sector
• Familiarity with the preparation and management and development of legal agreements, patent filings and intellectual property strategies